



Hardin County Emergency Management Commission  
October 16, 2019 at 1830  
Meeting Minutes

Call to Order: by Chair Dave McDaniel at 1838.

Pledge of Allegiance: *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, On Nation under God, Indivisible, with liberty and Justice for all.*

Establish Quorum: Roll call-Ackley-Pat Daggs, Alden-Jeff Fiscus, Buckeye-Kevin Vierkandt-ABSENT, Eldora-Dave Dunn, Hubbard-Randy Smuck-ABSENT, Iowa Falls-Gene Newgaard, New Providence-Terry Beare, Owasa-James Nering, Radcliffe-Ben Krause, Steamboat Rock-Scott Williams-ABSENT, Union-Andrew Clemons, Whitten-ABSENT, Hardin County Board of Supervisors-Renee McClellan, Hardin County Sheriff-Dave McDaniel,

Iowa Falls PD Chief-Vise Chair-Wade Harken

Approval of the Agenda: Motion by Terry Beare to approve agenda, seconded by Renee McClellan. Motion passed.

Approve minutes of August 17, 2019 meeting: Motion by Renee McClellan to approve as submitted, seconded by Pat Daggs. Motion passed.

Financials: for August/September 2019-Motion by Andrew Clemons to approve both August and September financials, seconded by Ben Krause. Discussion on Fuel and Mileage line items. Motion passed.

Old Business:

- a) FY10-20 Budget-Action Item-Motion by Gene Newgaard to approve FY19-20 budget that had been submitted to Iowa Department of Management for year operation, seconded by James Nering. Dave explained that this had been an oversight in February and that it had gotten through public hearing and to Iowa Department of Management. Department of Management and County Auditor just wanted a formal approval to correct error. Motion passed.
- b) EOC Upgrades -STATUS -Discussion on the sound and needing to find solutions. Thomas updated with one option but will continue to look for local options within state at least.

Signage was discussed and Thomas presented one option with the recommended EMA Logo from the Iowa Emergency Management Association. Discussion on having the Iowa moved down in the logo to behind the Hardin County. Motion by Ben Krause to approve to take to sign companies for quote on a two-sided sign to be placed at NW corner of building with external lighting. Seconded by Renee McClellan. Motion passed. Thomas will get a copy of both options to sign companies for quotes.

- c) Complaint/Comment Policy-action item-Motion by Ben Krause to accept policy as submitted by Sheriff McDaniel, seconded by Terry Beare. Discussion that this will be on the EMA Website for individuals to submit and these will automatically go to Chairman Dave McDaniel for review and investigation and follow-up. Motion passed.
- d) EOC, Training and Exercise Room Reservation policy-action item-After discussion Motion by Dave Dunn to approve policy, seconded by Ben Krause. Motion passed.
- e) ICAP/IMWCA update-Dave McDaniel-possible action-Dave updated that he has been in contact with IMWCA and they have not been cooperative in getting back with him on reason for not quoting work comp. Renee McClellan updated that B. J. Hoffman had notified her that IMWCA had called him and said that IMWCA would not cover Paramedic. Discussion that Thomas is not or will not be functioning as a Paramedic in his role. Question was sent out to Iowa Emergency Management Association and many other counties are insured through IMWCA and the job descriptions are very similar. Dave will continue to investigate. Thomas and Dave will continue to research other options for both work comp and general liability insurance for the commission.

**New Business:**

- a) Food Account/Policy-Action Item-Motion by Pat Daggs, second by Renee McClellan. Roll call vote, Ackley yes, Alden-yes, Buckeye-absent, Eldora-yes, Hubbard-absent, Iowa Falls-yes, New Providence-yes, Owasa-yes, Steamboat Rock-absent, Union-yes, Whitten-absent, Hardin County Board of Supervisors-yes, Sheriff-yes, Radcliffe-Yes
- b) Open House for completed EOC-Action Item-tabled until EOC COMPLETE



- c) Basic Plan and ESF's 2, 5, 10, 15-These will be sent out to commission and be brought for approval at November 19, 2019 meeting. These will then be submitted to Iowa Department of Homeland Security Emergency Management.

Coordinator Update:

- a. African Swine Fever Exercise-September 24-Exercise went well had ISU Extension, a local pork producer, Renee McClellan, Chief Deputy Holmes, GIS-Micah Cutler in discussion with Iowa HSEMD, and Iowa Department of Ag. Lessons learned will be sent out.
- b. Exercise and Training requests-Ashbrook in October. This will be completed in October first part of November. This will be a full-scale for Scenic Manor and a Tabletop for Iowa Falls Police, Iowa Falls, Fire and EMS, Hardin County Sheriffs office.
- c. Iowa Falls and County Mitigation Update Meetings-Plan review for DR-4421-Thomas will meet with Iowa Falls City Council on October 21 and the Hardin County Board of Supervisors October 23. This information will be submitted to Iowa Department of homeland Security and Emergency Management.
- d. FSTB update at Training Facility October 23, 2019-This meeting will be hosted at Hardin County EOC.
- e. HSEMD Annual Conference Des Moines October 30 through November 2, 2019 Thomas will be attending this conference in Ankeny.

Next Meeting Date: November 19, 2019 EMA Building-motion by James Nering to set meeting, seconded by Ben Krause. Motion passed.

Adjourn: Motion by Ben Krause, seconded by Terry Beare. Meeting adjourned at 2030.